**MAIDS MORETON PARISH COUNCIL**

Clerk to the Council – Adele Boughton-Clerk

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www.maids-moreton.co.uk

**Minutes 4th September 2024 at 7.30pm**

**Present** -

**In attendance**

Graham Maw (Chair)

Pat Hardcastle (Vice Chair)

Adele Boughton (Clerk)

Malcolm Sayers

Carolyn Cumming

Kenneth McClintock

**Apologies:** Clare Hodgson

Attendees: Ade Osibogun, Anja Schaefer and six members of the public

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| **Item** | **Detail** | **Actions** |
| **48/24** | **Public Open Forum 1**  -None. | PUBLIC |
| **49/24** | **Members’ Interests**  -None. | MMPC |
| **50/24** | **Approval of minutes 3rd July 2024**  -All agreed. | MMPC |
| **51/24** | **Correspondence**  -Buckingham Neighbourhood Plan- Webiner for North Bucks Planning Consortium will take place on 11th Sept.  -Community Café has started, survey was completed by residents. Grants from Elmers charity for furniture have been given and it will run in conjunction with a book swap.  -Graham attending Community Building Network course on Sept 17th.  -Graham is attending an allotment association course re: legalities etc. | MMPC |
| **52/24** | **Finance**   * 1. **Schedule of Payments –** to acknowledge and agree to pay the invoices listed on the Schedule of Payments. **All Agreed.**   2. **To note the external audit and to decide if a fee will be charged for any copies of the accounts for 2023-2024**-No Charge.   3. **Insurance Renewal**-Agree to three years with Clear Insurance.   4. **Rugby Club Flood lights**- Negotiations with Rugby Club re flood lights. Previous contract mentioned and explained to the public. No update currently. MMPC have not given permission to update the lights until they renew them.   5. **Expenditure on Scout Hut/Community Building** -S106-Signed off. One more claim to go in.   6. **Quote for bathroom hygiene in the Scout Hut/Community Building** -£524.00 per year. One Sanitary bin has been purchased.   7. **Rental Charges for Scout Hut/Community Building**-   -Six bookings and more 25 percent off  -All rental prices agreed. -Keep it under review.  -Change of price on a Sat and Sun-Keep it under review.  -Adele has asked the website host if MMPC can add booking to the website. | MMPC AND ADELE |
| **53/24** | **Update from Ward Councillors**  -NPPF- Consultation upcoming.  -Five-year land supply mentioned.  -Mandatory targets are being increased with housing supply.  -Library consultation is out. Buckingham library covers other areas as well as Buckingham. | Ward Councillors |
| **54/24** | **Planning**  *23/01636/ADP - MAIDS MORETON*  Land Off Walnut Drive And Foscote Road Maids Moreton Buckinghamshire  MK18 1QQ  Submission of details of siting, design, external appearance and landscaping  for the erection of 163 dwellings pursuant to outline planning permission  16/00151/AOP and discharge of condition 22 (biodiversity net gain) and condition 8 (CMP) of planning approval 16/00151/AOP  **-Proceeding slowly, serious issues that are emerging.**  *23/01306/APP - MAIDS MORETON*  Land At Avenue Road Maids Moreton Buckinghamshire MK18 1QA  Development of 15 custom / self-build dwellings (plots) including provision of on site affordable housing and landscaping. Creation of a public common use area**.**  **-Comment from the Heritage Officer- No decision yet.**  *23/03284/APP - MAIDS MORETON*  Vitalograph Ltd Vitalograph Building Walnut Drive Maids Moreton  Buckinghamshire MK18 1SW  Erection of office and warehouse building  **-Nothing to update.**  *23/03635/VRC - MAIDS MORETON*  Land At Scotts Farm Scotts Farm Close Maids Moreton Buckinghamshire  Variation of condition 1 (plans) relating to application 21/02661/ADP  (Approval of Reserved Matters pursuant to outline permission 18/01385/AOP for appearance, landscaping, layout and scale of a residential development of 12no dwellings)  **-Work should be completed soon.**  *24/01700/APP - MAIDS MORETON*  Email: maidsmoretonclerk@gmail.com  27 Manor Park Maids Moreton Buckinghamshire MK18 1QX  Householder application for single storey side extension to each side of Property  **-Supported by MMPC.**  *23/03206/APP - MAIDS MORETON*  Email: maidsmoretonclerk@gmail.com  The Old Manor House Duck Lake Maids Moreton Buckinghamshire MK18  1RG  Householder application for the rebuilding of part of the brick base wall, repairs to the oak frame, replacement cladding to walls and replacement roof, installation of rooflights, and associated internal works to facilitate the change  of use permitted under application reference 18/01201/APP  **-Has been approved.**  23/03207/ALB - MAIDS MORETON  Email: maidsmoretonclerk@gmail.com  The Old Manor House Duck Lake Maids Moreton Buckinghamshire MK18  1RG  Listed building consent application for the rebuilding of part of the brick base wall, repairs to the oak frame, replacement cladding to walls and replacement roof, installation of rooflights, and associated internal works to facilitate the  change of use permitted under listed building consent reference  18/01202/ALB  **-As above has been approved.** | MMPC |
| **55/24** | **Neighbourhood Plan**  -Pat keeps the plan updated.  -Beginning of next year this needs to be reviewed. | MMPC |
| **56/24** | **S106 from Lodge Park-Scout Hut/Community and Cricket Pavilion**  -Covered above. | MMPC |
| **57/24** | **Community Café Soft Launch and Survey results, consider purchase of tables and chairs from Buckingham Community Grants and to consider wheelchair ramp for the Community Building.**  -Wheelchair ramp has been bought. | MMPC |
| **58/24** | **Sound Proofing of Community Building**  -Insulation has been bought. | MMPC |
| **59/24** | **Rental Agreement for Community Building**  -Graham will speak to other community buildings for ideas. | MMPC |
| **60/24** | **Rugby Club Agreement**  -Already discussed. | MMPC |
| **61/24** | **Defibrillator Cabinet**  -New Defibrillator up, Clare has had a training session and will take charge monthly. | MMPC |
| **62/24** | **To discuss key for a resident and pruning of a tree**  -Two ash trees being dealt with.  -MMPC will monitor them. | MMPC |
| **63/24** | **Annual Playground Condition report**  -Annual Inspection, Graham is meeting Kompan re: Repairs.  -Seesaw not resisting as much as it should, low risk. Handles do not conform with current regulations.  -Weeds growing through the flooring, they have been treated as per instructions via Kompan. | MMPC |
| **64/24** | **Play Day update**  -Successful -40-50 children attended.  -Face painting took place.  -WI Provided refreshments. | MMPC |
| **65/24** | **Fireworks**  -Have been ordered.  -Gary Robinson will set them off.  -Taking place on 5th November.  -Scouts exceeding remit by selling items outside the area, need to speak to them re donations and being clear who the donations are for. Only fundraising for food. Buckets fine but not outside the gate.  -First Aid and Fire Marshall- £200.00 -All Agreed. | MMPC |
| **66/24** | **Councillors Open Forum**  -Nothing. | MMPC |
| **67/24** | **Public Open Forum**  -Banner in rose garden-All agreed. | PUBLIC |
| **68/24** | **Next Years Meeting dates- Feb 5th, Mar 5th, Apr 2nd, May 7th, May 21st (Annual Meeting), Jun 4th, Jul 2nd, Sept 3rd, Oct 1st, Nov 5th (This is likely to be changed) Dec 3rd 2025**- Adele will check other availability re: 5th November 2025. | MMPC |
| **69/24** | **Date of next meeting: October 2nd 2024** | MMPC |

**Meeting ended:** Meeting ended at: 20.45

Chair’s Signature Date

**Schedule of payments and bank balances Sept 24**

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| Date | Invoice Details | Amount inc VAT | Signature | Signature |
| 25/07/24 | PKF External Audit | £378.00 |  |  |
| 27/08/24 | Fireworks International | £1266.00 |  |  |
| 14/08/24 | Buckingham Flooring | £342.00 |  |  |
| 14/08/24 | Buckingham Flooring | £5998.80 |  |  |
| 31/07/24 | MM Village Hall-Meeting | £24.00 |  |  |
| 26/04/24-See Invoice | Phillips Printing | £13.50 |  |  |
| Date Unknown-See Invoice | Phillips Printing | £6.30 |  |  |
| 13/08/24 | Play Park Inspection Company | £186.00 |  |  |
| 08/08/24 | UVE Planning | £1387.20 |  |  |
| 30/06/24 | Barbara Osborne Payroll | £85.50 |  |  |
| 31/08/24 | NBPPC | £50.00 |  |  |

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Clerk Renumeration and expenses

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| A Boughton | Working from Home Allowance | £26.00 |  |  |
| A Boughton | Renumeration | £835.97 |  |  |
|  | Total | £861.97 |  |  |
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Paid/Agreed to be paid with Authorisation mid month

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| 20/08/24 | Heron Signs | £383.88 |  |  |
| 29/07/24 | Graham Maw- Cleaning Equipment | £26.61 |  |  |
| 01/08/24 | Graham Maw-Sanitary Bin | £10.00 |  |  |
| 22/07/24 | Graham Maw-Scissors | £7.99 |  |  |
| 14/08/24 | Graham Maw-Food/Drink for Café meeting | £19.65 |  |  |
| 12/08/24 | Graham Maw-Paint and white spirit | £25.28 |  |  |
| 27/08/24 | Amazon-Diary, Wallplanner and Calculator | £18.97 |  |  |
| 31/07/24 | Richard Green | £600.00 |  |  |
|  | Barry Fowler-Work on Scout Hut | £5000.00 |  |  |
| 30/07/24 | GD Flat roofing | £3480.00 |  |  |
| 22/07/24 | GD Flat roofing | £17,785.82 |  |  |
| 22/07/24 | GD Flat roofing | £1560.00 |  |  |
| 12/07/24 | Nisbets | £47.02 |  |  |
| 03/07/24 | Nisbets | £63.51 |  |  |
| 02/08/24 | TS Electrical | £5881.76 |  |  |
| 02/08/24 | TS Electrical | £3537.60 |  |  |
| 28/08/24 | PD Hardcastle-Wheelchair Ramp | £50.00 |  |  |
| 29/08/24 | PD Hardcastle- B&Q-Parts for Storyboard. | £19.36 |  |  |
| 30/08/24 | Richard Green Grass Cutting | £600.00 |  |  |
| 30/08/24 | Graham Maw- Allergy Sign | £9.57 |  |  |
| 02/09/24 | Sound Sorba | £2298.24 |  |  |
| 02/09/24 | Ningbo- (Chairs and tables for Community Building) | £1014.84 |  |  |
| 02/09/24 | Graham Maw for IKEA- Community Cafe | £9.75 |  |  |
| 03/09/24 | Safetec- First Aid Kit | £43.08 |  |  |
| 04/09/24 | Amazon-Baby changing unit | £125.99 |  |  |

Account balances

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| Treasurers account | £25,340.80 on 27th August 2024 |  |  |  |
| Business Account | £8,018.42 on 27th August 2024 |  |  |  |
| Precept | £19,239.14 2024/2025 received |  |  |  |

2024/2025 Direct Debit Payments

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| Octopus Energy -Electric Playing Fields - Monthly  BT Lite- Gas Cricket Pavillion- Monthly  BT Lite-Gas Scout Hut- Monthly  SSE-Street Lighting- Monthly  Anglian Water Playing Field- Quarterly  ICO - Annually  Grundon Bins Monthly  Zoom Yearly  Nest Pension Monthly |

*Excerpt from Financial Regulations May 2022: 4. Budgetary control and authority to spend 4.1. Expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is to be determined by: • the council for all items at £500 or above; • the Clerk, in conjunction with Chairman of Council, for any items below £500. Such authority is to be evidenced by a minute and/or by an authorisation slip duly signed by the Clerk, and where necessary also by the appropriate Chairman.*